

JOB DESCRIPTION

PROJECT: FOROIGE YOUTH AND FAMILY SUPPORT WORKER

JOB REFERENCE:

JOB TITLE: PROJECT WORKER - ACCESS SOCIAL CARE

WORKER

TYPE OF CONTRACT: Fixed Term - 1 year contract

HOURS: 35 hours per week

BASE: TO BE AGREED

MAYO.

Flexibility on base – to be negotiated.

ANNUAL LEAVE: 29 DAYS PER YEAR (PRO-RATED)

About Foróige

Foróige is an independent, non-profit national voluntary youth organisation engaged in out-of-school youth development and education. The organisation aims to enable young people to involve themselves consciously and actively in their own development and the development of society. Foróige employs over 400 staff and involves thousands of volunteers in the creation and delivery of high quality services to young people through the operation of over 600 Foróige Clubs and over 140 General Youth Services and Special Projects. These community-based and community-supported initiatives are run throughout the country, in rural and urban environments, and generally in partnership with various voluntary and statutory agencies. The organisation is a registered charity and is supported by a combination of statutory, philanthropic and corporate funding. Foróige is an equal opportunity employer and is committed to a policy of Equality of Opportunity in its employment practices.

Role information

Foróige Youth and Family Support Service is jointly managed by Foróige and Tusla, the Child and Family Agency. The project provides a range of interventions/services, particularly targeted at young people at risk, including the development of community based youth groups, the operation of intensive group work programmes, individual programmes, special interest preventative programmes and family programmes to support young people in family and school situations.

Key Responsibilities

The successful candidate will be employed by Foróige and will be given a 1 year fixed term contract of employment. It must be understood however, that if the position becomes redundant at any time during the period of the contract or if the funding for the post is discontinued or a post holder fails to perform satisfactorily, employment may be terminated.

The duties of the Project Worker shall be notified by the Organisation's National Council and/or its Chief Executive or nominee. These duties will include:

1. To work as part of a multi-disciplinary team within the Tusla Mayo Child Protection Service.
2. Coordination, organisation, monitoring, supervision of access between children in care and their parents, siblings or significant others in social work department or other venue.
3. Work in partnership with the allocated social worker to ensure access progresses as per court direction or as agreed as part of a child's care plan.
4. Coordinate, organise, monitor or fully supervise access with the guidance of the allocated social worker and supervision of a social work team leader
5. Complete and maintain necessary documentation in respect of duties relevant to access such as access observation sheets and case records as the candidate may be required to complete a report for submission to court as part of care proceedings – detailing observations and work completed
6. Where required, on occasion, assist child protection social worker in their work with children and families where the children are deemed to be at risk of harm and require monitoring and support. This may involve co-visiting families with another staff member, such as a child social worker as part of their risk assessment & safety planning role as a member of a child protection team.
7. To attend mandatory and identified training relevant to the employment and role.
8. Attend team and other meetings including case conference and family meetings as required.
9. Contribute to the on-going development of the service.
10. To build appropriate professional relationships with families, young people and colleagues.
11. Adhere to Foróige and Tusla procedures.
12. Participate in out-of-hours work, weekend work, and residential trips as required.
13. Any such other reasonable duties as the National Council and / or the Chief Executive or the nominee of the Chief Executive shall deem necessary for the effective implementation of the policy and programmes of Foróige and the Westport Foróige Youth and Family Support Service.

Please note:

The project worker will be supervised by the social work team leader for the long-term child protection team to whom they are attached.

The individual in post will be required to undertake their duties with cases attached to any of the four child protection teams; Duty/intake team, Long-term child protection teams in Castlebar, Swinford and Ballina. Travel to various bases will be required.

ELIGIBILITY CRITERIA

Qualifications and Experience (all Essential requirements)

Candidates must, on the latest date for receiving completed application forms for the office possess:

- Education to National Degree standard with a degree in Social Care, Level 8 (E)
- Access to car and full driving licence (E)
- High level of motivation / ability to work on own initiative (E)
- Ability to work as part of a team of staff (E)
- Paid or voluntary experience working with young people (D)
- A working knowledge of the area (D)

PERSON SPECIFICATION – all essential requirements

- Ability to engage target group
- Skills in empowering others and facilitating development
- Empathetic attitude / approachable
- Good interpersonal skills, including ability to liaise with and maintain effective working relationships.
- Excellent standards of accuracy and attention to detail.
- Ability to be proactive, use own initiative and work effectively within a pressurised environment.
- Positive and flexible approach to team working
- Good written communications skills, including ability to draft summary information and correspondence.
- Good computer skills, including Word processing, MS Access, Excel, Internet and PowerPoint.

REQUIREMENTS OF ALL FORÓIGE STAFF – all essential requirements

- Commitment to the purpose of Foróige and to work within the values, policies and procedures of the organisation
- To act consistently in a professional manner at all times
- To participate in regular supervision with your line manager
- Flexibility in relation to hours of work to meet the needs of the work. Work during unsocial hours may be required.
- Identify training needs with your line manager and supervisor and participate in training opportunities appropriate to the role
- To undertake other duties as may be requested by the Chief Executive Officer of Foróige or their nominee from time to time.

Additional Considerations for the Role

- Funding:** It must be understood that if the funding for the post is discontinued the post holder's contract may be terminated.
- Medical:** The successful candidate will be required to complete a medical questionnaire / undergo a pre-employment medical.
- Garda vetting:** As our work involves contact with young people, candidates under consideration for employment in Foróige will be subject to Garda vetting.
- References:** The successful candidate will undergo 2 reference checks before commencing employment with Foróige.
- Annual Leave:** The Project Worker will be entitled to 29 days annual leave pro rata plus public holidays. The needs of the job must be considered when applying to take this leave.

- Salary:** The salary for this position will be discussed with the successful candidate upon appointment. €34,587; €36,027; €37,467; €38,908; €40,349; €41,793; €43,236; €45,389; €47,542
- Travel:** This post will involve some domestic travel within Ireland and occasional meetings. Travel and expenses will be paid in accordance with appropriate Foróige rates.
- Base:** The employment base for this post will be agreed with the successful candidate.
- Applications:** Applications should be made by way of the [Foróige job application form](#) only. The job application form is available to download from the 'careers' section of our website www.foroige.ie. You can email your application to recruitment@foroige.ie.

Note: A panel may be formed from which future positions funded from a variety of sources may be filled.