

A Budget for an event

What are we doing?			
Why are we doing it?			
When will it start?			
When will it end?			
What are all the costs we could have e.g. buses, food, entry tickets, paint, decorations, invitations, stamps, sound system, paying the band, trainer/ Facilitator/coach (must be Garda vetted through Foróige) posters, crafts materials, Foróige items etc. These go in the first column. Consider how much income if any, we will we need to meet the costs or have a surplus. Where will this come from? The sources go in the third column.			
Description of expenditure	Amount it may cost	Sources of income	Amount of income (known, expected or targeted)
Total expected costs		Total expected income	
Likely deficit or surplus			