

Job Title: Youth Officer, Zone Health Cafe

Job Reference Number: FRGJOB_601

Location: Dublin 15

Foróige is an independent, non-profit national voluntary youth organisation engaged in out-of-school youth development and education. The organisation enables young people to involve themselves consciously and actively in their own development and the development of society. Foróige employs over 500 staff and involves thousands of volunteers in the creation and delivery of high quality services to young people through the operation of over 400 Foróige Clubs, the Big Brother Big Sister Programme and over 140 General Youth Services and Special Projects - including over 40 Youth Diversion Projects.

The Zone Youth Health Café, DUBLIN 15 is managed by Foróige. The Project is funded by the HSE Sexual Health & Crisis Pregnancy Programme.

The Project aims to improve young people's knowledge of sexual and general health, in the context of a youth friendly service, and to assist young people to develop skills and attitudes which enhance their ability to make positive lifestyle choices. This is done, in part, by providing a safe drug and alcohol free space for young people aged 12 - 18 years with a focus on those over 14, particularly those most at risk of teenage crisis pregnancy.

It targets young people that are not currently engaged in a specific youth activities and provides an introduction to available youth programmes and activities. It also targets young people attending the café to take part in programmes addressing sexual health, providing education, awareness and accurate information while developing their life skills through a range of activities, in line with best practice.

Key Responsibilities

- Identifying young people at risk of teenage crisis pregnancy aged 12-18 years and recruiting them to participate in the activities of the Zone Youth Health Café.
- Developing and operating the Zone Youth Health Café.
- In conjunction with the Foróige Manager and Senior Youth Officer designing, organising and implementing educational programmes, related to teenage health, life skills, safe use of leisure time, decision making and other skills.
- Recruiting, training and developing adult volunteers to facilitate the development of the Zone Youth Health Café.
- Establishing and maintaining links with all youth serving agencies in the area, the Gardaí and schools and examining the potential and scope for greater co-operation and co-ordination of effort between statutory and voluntary groups in the area and, where appropriate, arranging for co-operation and co-ordination to take place.
- Complete reports and other administrative tasks as required.
- Any such other relevant duties as the National Executive and/or the Chief Executive and/or the nominee of the Chief Executive shall deem necessary for the effective implementation of Foróige's policy and programmes and the Programmes of the Zone Youth Health Café.

Professional Qualifications and Experience (E=Essential; D=Desirable)

- Education to Degree standard preferably in the area of Youth/ Justice
- / Social / Community Work **(E)** (candidates with exceptional, relevant work experience may also be considered in lieu of degree qualifications)
- A minimum of 1 years relevant work experience
- Ability to relate to young people and engage the target group
- Paid or voluntary, experience working with young people
- An understanding of Youth Work and Community Work methodologies
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- Access to a car and full driving licence. **(E/D - role/location dependent)**

Person Specification (All Essential requirements)

- Ability to build and maintain effective relationships with young people
- Good interpersonal skills, including ability to liaise with a wide range of contacts and build and maintain effective working relationships
- Excellent standards of accuracy and attention to detail
- Ability to be proactive, use own initiative and work effectively within a pressurised environment
- Positive and flexible approach to working as part of a team
- Excellent written communications skills, including report writing and the ability to draft summary information and correspondence.
- Ability to follow organisational guidelines and processes.

- Good computer skills, including Word & Excel, PowerPoint and Social Media skills

Requirements of all Foróige staff (All Essential Requirements)

- Commitment to the purpose of Foróige and to work within the values, policies and procedures of the organisation
- To act consistently in a professional manner at all times
- To participate in regular supervision with your line manager
- Flexibility in relation to hours of work to meet the needs of the work. Work during unsocial hours will be required
- Identify training needs with your line manager and participate in training opportunities appropriate to the role
- To participate in regular supervision with your line manager
- Flexibility in relation to hours of work to meet the needs of the work. Work during unsocial hours will be required

Benefits

Salary: Foróige Youth Officer Salary scale: €35,106, €36,567, €38,029, €39,492, €40,954, €42,420, €43,885, €45,106, €46,070, €48,255

Starting point this role will be between Point x and Point x based on experience

Annual Leave: 29 days annual leave plus Good Friday

Pension: Contributory pension benefits.

Training & Development: Structured onboarding together with a 9 day Foróige Induction Programme. Ongoing CPD.

Study Leave: Up to 5 days paid Study Leave per year of course.

Organisation Culture: Support & Supervision policy and practises that supports your professional development.

EAP: 24/7 Employee Assistance

Career Break: Up to 2 years Career Break after 3 years service.

Unpaid Leave: Up to 6 months Unpaid Leave Break after 1 year service

Flexible Work: Flexible work practices that support work life balance.

Maternity and Paternity Benefit: Top up Maternity and Paternity Benefit pay.

Other Information

Garda vetting: Candidates under consideration for employment in Foróige will be subject to Garda vetting.

Hours of work: You will be expected to work a minimum of 35 hours per week. This position works Tuesday to Saturday finishing at 9.30pm Wednesday, Thursday & Friday. It is expected that you will work some late evenings/ nights per week and some weekend work

Travel: This post will involve domestic travel within Ireland and occasional meetings. Travel and expenses will be paid in accordance with appropriate Foróige rates.

Applications: Please complete the Foróige Application and email it to Recruitment@foroige.ie