



Foróige Youth Citizenship Programme

PROJECT DESCRIPTION FORM

A large, hand-drawn circle in a vibrant pink color, composed of several overlapping brushstrokes, framing the central text.

**CELEBRATING
YOUNG PEOPLE
AS CREATORS OF
CHANGE**

NAME OF GROUP: _____

COUNTY: _____



Section 1: About You



Section 1 should be filled in by adult leaders or staff involved with the group.

★ Group Details ★

Name of Club or Group: _____

Name of Youth Organisation affiliated to (if any): _____

County: _____

Number of young people specifically involved in the Citizenship Project: _____ **Male** _____ **Female**

Age group of young people specifically involved in the Citizenship Project: _____

Social and Educational Background of Group Members:
(in school/out of school/ disadvantaged/rural/urban) _____

Has the group previously entered the Foróige Youth Citizenship Awards? **YES** **NO**

★ Contact Details ★



Contact Name: _____

Position in Club or Group: _____

Address: _____

Phone: _____

Mobile: _____

Email: _____

Please indicate if you would prefer to receive correspondence about the awards via post or email: **POST** **EMAIL**

Can we send you text message reminders? **YES** **NO**

Any group who participates in the event may be asked to engage with local and national media, if the opportunity arises, to tell the story of their Citizenship Project. Please provide the name and contact details of both an adult and young person to act as a spokesperson for your club/group.

Adult: _____ Young Person: _____

Phone No: _____ Phone No: _____

Start Date of Project: _____

Completion Date of Project: _____ Still Ongoing (please tick)

☆ **Brief Summary of Project** ☆

Please provide a short summary of the key elements of your group's project:

☆ **Young People's Involvement** ☆

Please comment on the level of involvement of the members of the group in areas such as ownership of project, decision making, planning, study of community, evaluation.

☆ **Learnings Achieved** ☆

What, in your view, have the young people learned and achieved from their involvement in the project?

★ **Why did you do it?** *This is where you give the reasons why you chose this project* ★

★ **How did you organise your project?** *This includes a description of your process of decision making, planning and involving others in your project* ★

★ **How did the community or group you helped benefit from your project? How do you know this?** *Please give specific examples if you have them.* ★

☆ **What did the members of the group learn from their involvement in this project? How do you know this?** *Please include quotes where possible* ☆

☆ **What do you now understand about your community or the group you helped that you did not know before?** ☆

☆ **What further action (if any) will you take on this project?** ☆

☆ **If you were to summarise your project in a tweet (140 characters or less) what would it be?**



Section 3: Photographs



Please see the photography section of the “Guidelines for Filling out a Project Report Form”

Two good quality photographs should be included with your Project Report Form. Photos may be in black & white or colour and should be standard size (4X6). Please caption all photos (include name, date, venue and event.) Please keep a copy of the photographs you send as we cannot return these photographs to you.

Caption:

Caption:



Section 4: Declaration



We declare that the information given in this form is a true and accurate account of our club or group’s entry for the Foróige Youth Citizenship Awards 2013 and that section 2 and 3 were mainly completed by young people involved in the project.

This declaration should be signed by a young person involved in the project on behalf of the group.

Signed: Position

OFFICIAL USE ONLY
PROJECT CODE: _____
DATE RECEIVED: _____ AUTHOURISED BY: _____

Signature (Group Leader): _____

Date: _____

Contact number: _____

PLEASE RETURN TO:
Gerry McDonald
Head of Training and Programmes
Foróige Head Office
Block 12D
Joyce Way
Park West
Dublin 12



BY: Friday 31st May 2013

If your project has not yet been completed, you must submit the accompanying expression of interest form by 31st of May and the full project description form must be submitted by 31st July 2013.